

TANZANIA ASSOCIATION OF ACCOUNTANTS (TAA)



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Tanzania Association of Accountants (TAA) is a professional voluntary Accountancy Association which was registered on 03rd January, 1983 under the Societies Ordinance as a Member's representative body of all professional Accountant(s) and aspiring Accountant(s) registered and working in Tanzania.

The main objective of the Association is to promote the Accountancy profession in the country. TAA envisions to become "a world class professional accountancy institution"; and has a mission to provide services to and on behalf of its Members in various sectors aimed at facilitating their professional and social development while promoting public confidence in the services provided.

Job Title: Mentorship and Internship volunteer.

Reporting to: Chief Executive Officer.

General Responsibilities.

Mentorship and Internship Volunteer will be responsible on all issues related to mentorship and Internship for members.

Main Duties:

1. To prepare data base of mentee and mentors for quick references.
2. To prepare the data base for members seeking for internship placement.
3. Identify and prepare a list of employers who are interested to take up TAA members for internships.
4. Responsible to make follow up on members placed in various organizations to learn practical skills.
5. Participate in preparation of proposals for Mentorship program and defend them to various development partners.
6. Participate in Organizing Online training for Mentees on various emerging issues.

7. Work closely with membership committee for easy registration of new members if any.
8. Keep records for all interns placed in various Organization and all mentees attached to Mentors.

Qualification:

- Degree/ Advance diploma in Accountancy.
- Certified Public Accountant.
- Masters or Postgraduate diploma will be added advantage.
- Skills of Project writing will be added advantage.

Interested and Qualified candidates are requested to apply to undersigned not later than 29th November, 2021 at 4.00 pm.

Chief Executive Officer,
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